



Department of Purchasing

100 N. Main Street, 2nd Floor

Suffolk, VA 23434

Ph. (757)925-6762 Fax (757)942-4333

NOTICE OF INTENT TO AWARD

TO: Jeffrey A Harris
RRMM Architects
1317 Executive Blvd.
Suite 200
Chesapeake, VA 23320

Date: June 13, 2024

Topic: RFP – Architectural and Engineering Services for Northern Shores Elementary School Expansion

This notice of Intent to Award is to RRMM., as specified for Suffolk Public Schools, based on evaluations conducted by committee. Performance of all products and pricing related to this award shall be in accordance with RFP 32478 – Architectural and Engineering for Northern Shores Elementary School Expansion, all made a part of this award by reference. This award is contingent upon approval of the SPS School Board at its June 13, 2024 meeting. Contact me if you have questions or need additional information.

Please return an acknowledged copy of this Notice of Intent to Award to the above address within ten (10) calendar days. Thank you and we look forward to working with you.

Sincerely,

Linda Bates, NIGP-CPPB, VCO
Coordinator of Purchasing

Receipt of the above **NOTICE OF INTENT TO AWARD** is hereby acknowledged by:

Acknowledged this the _____ day of _____, 2024

By _____ Title _____

Copies: Freddie Napier, Director of Facilities and Planning

Bid File

RFP – Architectural and Engineering Services for Northern Shores Elementary School Expansion
June 13, 2024

Terms of Agreement: The initial term of this agreement shall begin on the day of award and continue through the date of final completion of the construction of the expansion. Should the School Board, during the course of design and engineering for this project discover the need to purchase additional services to meet the intent of the Request for Proposal, a price for such services will be negotiated and added to the negotiated contract via change order to the agreement. Final payments will commence upon receipt of the certificate of occupancy and receipt of all contract deliverables.